

**GOVERNMENT EMPLOYEES' RETIREMENT SYSTEM OF THE U.S. VIRGIN ISLANDS
3438 KRONPRINDSENS GADE, GERS BUILDING – THIRD FLOOR
ST. THOMAS, U.S. VIRGIN ISLANDS 00802**

TO CONTRACTORS:

Sealed proposals, entitled GOVERNMENT EMPLOYEES' RETIREMENT SYSTEM OF THE VIRGIN ISLANDS (GERS) HEADQUARTER BUILDING RENOVATION TO INCLUDE THE EXTERIOR SKIN REPAIR, EXTERIOR PAINTING, AND STEEL COLUMN REHABILITATION AT 3438 KRONPRINDSENS GADE, ST. THOMAS, U. S. VIRGIN ISLANDS, will be received by the GERS' Procurement Office at 3438 Kronprindsens Gade, St. Thomas, U.S. Virgin Islands until 4 p.m., August 07, 2017. Proposals will be publicly opened. Proposers can be present. A Pre-Proposal Conference will also be held in GERS' Conference Room, 3rd Floor, at 10 a.m. on July 20, 2017, and potential bidders on this project are urged to attend. There will be a site tour immediately following the Pre-Proposal Conference.

The Project consists of REPAIR AND REPLACEMENT OF A PORTION OF THE EXTERIOR WALL, EXTERIOR PAINTING OF THE ENTIRE EXTERIOR, AND MISCELLANEOUS STRUCTURAL STEEL REPAIRS as shown on the Design Drawings prepared by the Jaredian Design Group – Architects, Engineers and Construction Managers.

No Bid may be withdrawn for a period of 30 calendar days after scheduled closing time for receipt of Bids. No Bid Security is required. Proposers shall furnish a Payment Bond, and a Performance Bond if required, each equal to 100% of the Contract Amount. The schedule for completion of the Contract is 120 calendar days after issuance of the Notice to Proceed.

Proposals shall be submitted on reproductions of the forms contained in the Specifications, and shall conform to the terms and conditions of Section 00100 "Instructions to Proposals", and Section 00120 "Proposal Requirements and Conditions." Proposers may obtain electronic copies of the Contract Drawings and Specifications at a cost of \$100.00 per set from:

**GOVERNMENT EMPLOYEES' RETIREMENT SYSTEM OF THE V.I.
3438 KRONPRINDSENS GADE, GERS BUILDING – 3RD FLOOR
ST. THOMAS, U.S. VIRGIN ISLANDS**

Contract Drawings and Specifications may be inspected in the above office at no cost.

GERS reserves the right to waive any informalities, technicalities, or irregularities in; or reject any or all Proposals; or to re-advertise for Bids and to award or refrain from awarding the Contract for the Work.

**Austin L. Nibbs, CPA, CGMA
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